

Norville State School

Student Resource Scheme

Annual Parent Information Letter



Dear Parents/Caregivers

This letter contains important information about the **2026 Student Resource Scheme (SRS)** including how the scheme operates and the annual participation fee.

The Queensland Government supports students' education by providing funding for:

- Instruction, e.g. teachers
- Facilities, e.g. buildings, amenities, furniture
- Administration, e.g. staffing and resources to administer the operations of the school.

Funding does not extend to individual student resources such as textbooks, computer or musical equipment for personal use, and many items used/consumed by the student in the classroom. Supply of these items is the responsibility of parents/caregivers.

To provide parents/caregivers with a cost effective alternative to purchasing textbooks and/or resources elsewhere, Norville State School will operate a SRS for 2026.

The scheme ensures that students have the resources required for them to engage with the curriculum for their education, and saves parent/caregivers time and money in sourcing the prescribed materials elsewhere. Savings are gained through the school's bulk purchasing practices and hiring arrangements. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the resources and operation of the scheme.

The scheme's operation, resource inclusions and participation fees were approved by the school's P&C Association at the meeting held on Tuesday 20 May 2025.

SRS Participation

The objective of the scheme is to provide a convenient and cost-effective way for students to access the educational resources necessary to enhance their learning experience at school. The Department encourages parents/caregivers to participate in the scheme. Participation in the SRS is optional, and no obligation is placed on a parent/caregiver to participate. Participation is for the duration of your child's enrolment at the school.

Student is new to the school.....

Parents/caregivers are required to complete and return the SRS Participation Agreement Form when joining the scheme for the first time. If no participation form is received upon **enrolment**, the school will take the view that the parent/caregiver has chosen to opt out of the SRS. The parent/caregiver is then required to provide the educational resources listed in the SRS for their child by the start of the school year. A parent/caregiver can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form.

Continuing student of the school.....

A parent's/caregiver's participation or non-participation in the scheme will continue as per their previously completed Participation Agreement Form. A parent/caregiver can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form.

If a parent/caregiver has opted out of the scheme the parent/caregiver is required to provide the educational resources listed in the SRS for their child by the start of the school year.

Resource Inclusions

All resources included in the SRS are detailed in the attached [SRS Resource list](#). This list is also available on the school's website. This is a comprehensive list of all resources included in the scheme and their associated costs.

Parents/caregivers must inform the school if items on the list of resources are not received by their child when resources are distributed.

Type of Resources provided

Generally, the three types of resources that could be included are:

- **Owned** – these items are retained by the student and used as required (e.g. stationery, exercise books).
- **Used** – these items are used/consumed in class by the student (e.g. industry technology/cooking/art supplies).
 - work/items produced from these resources will remain the property of the student.
- **Hired** – these items are hired to the student for their personal use for a specific period of time (e.g. textbooks, musical instruments, laptops).
 - Hired items must be returned to the school in good condition at the end of the hire period or if the student leaves the school.
 - A repair or replacement cost may be charged to the parent/caregiver for any hired items that are damaged or not returned.

Costing Methodology

The schools SRS fee is calculated based on:

1. A flat fee for all students in the school, OR
2. A flat fee for a cohort group of students (e.g. a year level), OR
3. A fee determined by the subjects selected by the individual student.

Please refer to the [SRS Resource list](#) for the associated costings.

The SRS Participation Fee

The SRS fee payable for the year is available in the attached information and published on the schools website.

Financial Hardship

Parents/caregivers experiencing financial hardship who are currently participating or wish to participate in the SRS should contact the school to discuss available options in confidence.

Payment Arrangement

Several payment options including a single payment for the full year's fee or term instalments are available. An instalment plan can also be negotiated with the school.

Any unpaid invoices, will be managed according to the department's Debt Management Procedure and may result in the student being excluded from the scheme and/or from participating in non-curricular activities until payment is made (<https://ppr.qed.qld.gov.au/pp/debt-management-procedure>).

Payment Method

SRS payments can be made by QParent/BPOINT, EFTPOS (Credit/Debit Card), Cheque, Cash, Centrepay.

- Payment may be made through the QParents portal using a credit card. Payment will be directed from the QParents portal to BPOINT where relevant outstanding invoice information may be selected.
- When paying by BPOINT, please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school. If unsure of the CRN, please contact the school.
- Centrepay Deductions are available to pay the SRS fees. Use Centrepay to make regular deductions from your Centrelink payment. Centrepay is a voluntary and easy payment option available to Centrelink customers. Go to humanservices.gov.au/centrepay for more information on how to set up your Centrepay deductions.

Contact Us

For all queries regarding the SRS and its inclusions, please contact and arrange an appointment with **Deborah Burchard – Business Manager**.

Kind regards



Brook Clarke

ACTING PRINCIPAL



**Queensland
Government**

Participation Fee

The 2026 SRS participation fee is \$60.00.

Parents choosing to opt out of the 2026 SRS are requested to provide the applicable resources listed below to the school admin office.

2026 SRS Resource List

Prep			
A4 White Card (200gsm) pk 25	\$ 8.80	Paint Pallet 9 colour	\$ 5.00
A4 Black Card (200gsm) pk 25	\$ 8.35	Magnetic Whiteboard 25 x 30cm	\$10.00
A4 Asst Coloured Card (210gsm) pk25	\$ 8.35	Whiteboard Eraser	\$ 2.15
A4 Assorted colour paper (25pk)	\$ 6.25	Whiteboard Markers (fine point) 2x4pk	\$13.00
Sheet Protectors box 100	\$10.65	Sticky Tape 24mm x 66m	\$ 3.65
A4 Laminating Pouches pk 50	\$20.00	Scissors (152mm)	\$ 2.50
License Holder (landscape) 2pk	\$13.80	Photo copying / Printing costs (in lieu of textbooks)	\$20.00
PVA Glue 500ml	\$ 8.00	Spell Star (PLD Apps)	\$24.00
Glue stick 35g x 6	\$18.00	Maths Seeds online subscription	\$15.50
TOTAL			\$198.00

Year One			
A4 White Card (200gsm) pk 50	\$8.80	Magnetic Whiteboard 25 x 30cm	\$10.00
A4 Black Card (200gsm) pk 25	\$8.35	Whiteboard Eraser	\$ 2.15
A4 Asst Coloured Card (210gsm) pk25	\$8.35	Whiteboard Markers (fine point) 2x4pk	\$13.00
Poster Card (510 x 640mm) 3 sheets	\$3.00	Photo copying / Printing costs (in lieu of textbooks)	\$20.00
A4 Assorted colour paper (25pk)	\$6.25	Literacy Planet online subscription	\$20.00
PVA Glue 500ml	\$8.00	Mathletics online subscription	\$15.50
A4 Laminating Pouches pk 50	\$20.00	Spell Star (PLD Apps)	\$24.00
TOTAL			\$167.40

Year Two			
A4 White Card (200gsm) pk 50	\$8.80	Magnetic Whiteboard 25 x 30cm	\$10.00
A4 Black Card (200gsm) pk 25	\$8.35	Whiteboard Eraser	\$ 2.15
A4 Asst Coloured Card (200gsm) pk25	\$8.35	Whiteboard Markers (fine point) 2x4pk	\$13.00
Poster Card (510 x 640mm) 3 sheets	\$3.00	Photo copying / Printing costs (in lieu of textbooks)	\$20.00
A4 Assorted colour paper (25pk)	\$6.25	Literacy Planet online subscription	\$20.00
PVA Glue 500ml	\$8.00	Mathletics online subscription	\$15.50
		Spell Star (PLD Apps)	\$24.00
TOTAL			\$147.40

Year Three			
A4 White Card (200gsm) pk 50	\$8.80	Magnetic Whiteboard 25 x 30cm	\$10.00
A4 Black Card (200gsm) pk 25	\$8.35	Whiteboard Eraser	\$ 2.15
A4 Asst Coloured Card (200gsm) pk25	\$8.35	Whiteboard Markers (fine point) 2x4pk	\$13.00
Poster Card (510 x 640mm) 3 sheets	\$3.00	Photo copying / Printing costs (in lieu of textbooks)	\$20.00
A4 Assorted colour paper (25pk)	\$6.25	Literacy Planet online subscription	\$20.00
PVA Glue 500ml	\$8.00	Mathletics online subscription	\$15.50
		Typing Tournament	\$ 4.50
TOTAL			\$127.90



Year Four			
A4 White Card (200gsm) pk 50	\$8.80	Magnetic Whiteboard 25 x 30cm	\$10.00
A4 Black Card (200gsm) pk 25	\$8.35	Whiteboard Eraser	\$ 2.15
A4 Asst Coloured Card (200gsm) pk25	\$8.35	Whiteboard Markers (fine point) 2x4pk	\$13.00
Poster Card (510 x 640mm) 3 sheets	\$3.00	Photo copying / Printing costs (in lieu of textbooks)	\$20.00
Craft supplies e.g. paddle pop sticks	\$8.00	Literacy Planet online subscription	\$20.00
PVA Glue 500ml	\$8.00	Mathletics online subscription	\$15.50
		Typing Tournament	\$ 4.50
TOTAL			\$129.65

Year Five			
A4 White Card (200gsm) pk 50	\$8.80	Magnetic Whiteboard 25 x 30cm	\$10.00
A4 Black Card (200gsm) pk 25	\$8.35	Whiteboard Eraser	\$ 2.15
A4 Asst Coloured Card (200gsm) pk25	\$8.35	Whiteboard Markers (fine point) 2x4pk	\$13.00
Poster Card (510 x 640mm) 3 sheets	\$3.00	Photo copying / Printing costs (in lieu of textbooks)	\$20.00
Craft supplies e.g. match sticks	\$8.00	Literacy Planet online subscription	\$20.00
PVA Glue 500ml	\$8.00	Mathletics online subscription	\$15.50
		Typing Tournament	\$ 4.50
TOTAL			\$129.65

Year Six			
A4 White Card (200gsm) pk 50	\$8.80	Magnetic Whiteboard 25 x 30cm	\$10.00
A4 Black Card (200gsm) pk 25	\$8.35	Whiteboard Eraser	\$ 2.15
A4 Asst Coloured Card (200gsm) pk25	\$8.35	Whiteboard Markers (fine point) 2x4pk	\$13.00
Poster Card (510 x 640mm) 3 sheets	\$3.00	Photo copying / Printing costs (in lieu of textbooks)	\$20.00
Craft supplies e.g. foil board	\$8.00	Literacy Planet online subscription	\$20.00
PVA Glue 500ml	\$8.00	Mathletics online subscription	\$15.50
		Typing Tournament	\$ 4.50
TOTAL			\$129.65

