PRINCIPAL’S REPORT

Our P&C Association have always been, and continue to be very active within our school community. They have supported many projects and helped to raise much needed funds for our school. Recently the P&C Association have directed funds to go towards air conditioning, interactive whiteboards, iPads and shade sails around the school. To continue the great work that our P&C Association has achieved so far to support all of our students, we need volunteers. The next P&C meeting will be held on Tuesday 21 February at 7:00pm in the staff room at Norville State School. This meeting will be an AGM (Annual General Meeting) followed by a General Meeting. All P&C Association positions (President, Vice President, Secretary and Treasurer) will be made vacant. Our Secretary and Treasurer have been long active members of the P&C Association but unfortunately cannot continue in the positions. If you are interested in applying for one of these positions or would just like to come along and help out when you can, you are more than welcome.

Friday sport will be starting in week 5 - Friday 24 February. Students will be representing Norville State School at these sports which are held throughout Bundaberg. It is expected that students follow the 5C’s and R, they wear their uniform correctly and with pride and follow the same behaviour expectations that they would need to follow at school. If students are not invited to attend Friday sport, a phone call home will be made to parents outlining the reasons why and students will then be either included in a sport at Norville State School or be provided work by their teacher to be completed in the office.

Our general staffing has now been finalised and we are happy to say that we have maintained all staff at Norville State School, with 28 classroom teachers and 8 Intensive Support Teachers. We have also maintained our valuable support staff who do wonderful work with individuals and small groups of children. This year we will again receive additional support through the Federal Government Initiative of Investing for Schools Funding. We will receive approximately $430 000 which goes directly to support students in their Literacy and Numeracy development. This money will be spent on additional teacher time, teacher replacement for professional development, purchasing a considerable amount of teacher aide time to conduct various support programs across the school as well as resources that will support student learning.

Our two School Captains and two Vice Captains attended the GRIP Leadership workshop today. The program for the Workshop concentrated specifically on training students for their role as School Leaders. The goal of the conference was for all students to leave with a clear vision, a solid understanding and dozens of ideas for their time as a leader. This was a very motivational day which has allowed our leaders to bring information and ideas back to help implement through the Student Council.

The Student Leader Induction will be held on Wednesday 22 February at 2:00pm in the Kirk-Wood Sports Centre.

School Captains, Sports Captains, Student Councillors and Extra-curricular leaders will receive their badges during the ceremony. Parents of student leaders will receive an invitation in the mail during the week. We welcome all parents, grandparents and anyone else who would like to attend the ceremony.

Brooke Clarke – DEPUTY PRINCIPAL
## CALENDAR

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>21 February</td>
<td>P&amp;C AGM – Annual General Meeting</td>
</tr>
<tr>
<td>22 February</td>
<td>Student Induction – 2:00pm Kirk-Wood Sports Centre</td>
</tr>
<tr>
<td>29 March</td>
<td>Fun Run</td>
</tr>
<tr>
<td>31 March</td>
<td>LAST DAY OF TERM 1 2017</td>
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<tr>
<td>18 April</td>
<td>FIRST DAY OF TERM 2 2017</td>
</tr>
<tr>
<td>21 April</td>
<td>ALL FUN RUN MONEY MUST BE RETURNED TO SCHOOL ADMIN OFFICE</td>
</tr>
<tr>
<td>25 April</td>
<td>ANZAC Day PUBLIC HOLIDAY</td>
</tr>
<tr>
<td>1 May</td>
<td>Labour Day PUBLIC HOLIDAY</td>
</tr>
</tbody>
</table>

## REMINDERS

### NO HAT – NO PLAY!

Students are reminded to bring their hats to school. NO HAT – NO PLAY!

### NO TOYS AT SCHOOL!

Students are reminded that they are NOT to bring toys to school! We have a Games Room where students are able to play with lego etc. This is a supervised area, where a teacher is on hand to monitor students and resolve conflicts if they arise.

Students are able to bring soccer balls, handballs or footballs to play with during the breaks.

We appreciate your understanding and co-operation.

### GIVE AWAY!

Well-established Palm trees. If you are interested in accessing these trees, it is a requirement that you remove the tree/s yourself, and re-fill the empty hole with soil.

Please contact the admin office for further information, or to have a look at the trees!

## STAFF CAR PARK

PARENTS ARE REMINDED THAT THE STAFF CAR PARK IS FOR NORVILLE SCHOOL STAFF ONLY.

IT IS NOT A DROP-OFF / PICK-UP AREA FOR STUDENTS. PLEASE DO NOT PARK IN THE STAFF CAR PARK AND STUDENTS SHOULD NOT WALK THROUGH THE STAFF CARPARK TO MEET PARENTS PARKED OUT IN THE STREET!

## FINANCE NEWS FROM THE OFFICE

### REMINDER:

When allowing your child/ren to participate in activities at school you are reminded that payment for such activity needs to be made in a timely manner.

The preferred payment option for Friday sport is “full payment up front”. However, students are able to pay their required amount each week - preferably paying on a Wednesday or Thursday, as the office is very busy on Friday mornings.

### ADJUSTMENT NOTE:

**PAYMENTS SHOULD NOT BE PAID ON AN ADJUSTMENT NOTE!**

From time to time, parents may receive an Adjustment Note. This document is created when a credit has been raised for a student.

### PAYMENT OF INVOICES

Education Queensland’s preferred method of payment is through BPOINT, which is an online credit card payment facility.

This is a very simple process which allows payment to automatically be allocated and receipted to your child’s account. There is no minimum payment amount.

If you are uncomfortable with this process, we are happy to accept payment at the front office or by direct to bank deposit.

If paying by direct to bank deposit, please ensure that Student Name and Invoice Number or Activity (eg. Touch) are listed. Details for this process can be obtained from the front office.

### SECOND HAND UNIFORMS

We would like to thank those parents who have kindly donated “out-grown uniforms” to our school.

We always welcome donations of unused uniforms and we appreciate your generosity! Thank you.

### SCHOOL ADMINISTERED MEDICATION – MUST READ

#### NEW DEPARTMENTAL GUIDELINES:

**OVER-THE-COUNTER (OTC) MEDICATIONS**

The Department recognises that all medications, including over-the-counter (OTC) medications, e.g. paracetamol or alternative medicines, may be drugs or poisons and may cause side effects. As such, schools are required to receive medical authorisation from a prescribing health practitioner (e.g. doctor, dentist, optometrist, but NOT a pharmacist) to administer any medication to students, including those bought over-the-counter.

Whilst parents may administer OTC medications to their child without medical authorisation, they are aware of the child’s complete medical history, and are able to provide ongoing, direct supervision for the course of the child’s illness. Due to
these circumstances, a parent is also more likely to recognise if their child is having adverse effects and requires immediate medical attention.

The student’s prescribing health practitioner also has the knowledge of the child’s medical history to determine the appropriate OTC medication to administer and is therefore able to determine dosage and provide advice regarding potential side effects or interactions with other medications.

**TUCKSHOP – PHONE: (07) 41 326 307**

- Norville State School Tuckshop operates “CASH ONLY”. Unfortunately EFTPOS is not available.
- All orders MUST have the student’s Unit written on the packet eg. Unit Prep A – PLEASE use only BLACK or BLUE pen – other colours fade once placed in the hotbox!
- ALL burgers MUST be ordered for first break ONLY!
- Students are asked to order BOTH lunches using the packet system.
- Helpers are urgently required to assist in the tuckshop throughout the year to enable this fantastic service for our students to continue. If you can help please talk to Tui - Tuckshop Convenor. At least 4 people are required to manage the tuckshop efficiently.
- Students who order ice creams on their packets will be served first. Thank you for your co-operation regarding these matters.

**TUCKSHOP ROSTER – At least 4 helpers per day are required!**

<table>
<thead>
<tr>
<th>Date</th>
<th>Helper(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday 15 February</td>
<td>Sharni - HELP REQUIRED</td>
</tr>
<tr>
<td>Friday 17 February</td>
<td>Rachel, Linda</td>
</tr>
<tr>
<td>Monday 20 February</td>
<td>Emma - HELP REQUIRED</td>
</tr>
<tr>
<td>Wednesday 22 February</td>
<td>Sharni - HELP REQUIRED</td>
</tr>
<tr>
<td>Friday 24 February</td>
<td>Rachel, Linda, Glenda</td>
</tr>
<tr>
<td>Monday 27 February</td>
<td>Emma - HELP REQUIRED</td>
</tr>
<tr>
<td>Wednesday 01 March</td>
<td>Sharni - HELP REQUIRED</td>
</tr>
<tr>
<td>Friday 03 March</td>
<td>Rachel, Linda, Glenda</td>
</tr>
</tbody>
</table>

Tuckshop is open Monday, Wednesday and Friday – 8:30am to 1:30pm ONLY.

If you have any queries or would like to help out in the tuckshop please call and see me or phone me on 4132 6307.

**Tui Pukallus**

**TUCKSHOP CONVENOR**

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**BUNDABERG TYREPOWER**

See us for your Tyres and we will donate

$5 per tyre or wheel alignment to your schools P & C

Just advise us of your Schools name at time of invoice

Bundaberg Tyrepower
8 Toonburra Street (Next to Kennedy Bridge)
Bundaberg
4152555

**SCHOOL CHAPLAIN’S ROLE**

Information about Our School Chaplain

The main role of the School Chaplain is to provide additional support to the schools pastoral care program. The Chaplain works with support staff at the school to assist in promoting the “well being” of students, staff and the school community.

The Chaplain at our school is Brenda Willetts. She has had many years of experience working as a Chaplain in State schools and has a Diploma in Teaching and Counselling.

Although the Chaplaincy service is not a counselling service, many people including children, benefit from being given the time and opportunity to talk to someone about issues in their life that concern them. These issues can be home or school related. Some common issues are feeling stressed or anxious, friendship difficulties, health issues, family break up, grief and loss. Part of the Chaplain’s role is also to provide spiritual support when needed.

The chaplain is available every Tuesday and every second Wednesday. Brenda is happy to chat to parents about any concerns. Please contact the school if you would like to talk to her.

**Brenda Willetts - Norville School Chaplain**

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**NORVILLE STATE SCHOOL TENNIS COURT/CRICKET PITCH HIRE**

To hire the Norville School Tennis Court or Cricket Pitch please contact Ms Tui Pukallus on 0741 532 736.

**Tennis Court Fee**: $4.00 per hour/per court

**Cricket Pitch Fee**: $4.00 per hour

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**GENERAL INFORMATION:**

**OFFICE HOURS**: 8:00AM to 3:30PM

**GENERAL PHONE**: (07) 41 326 333

**STUDENT ABSENCE LINE**: (07)41 326 360

Speak clearly – provide your child’s name, their Unit and the reason why they are absent from school eg. Sick, appointment.
If you do not state reason your child is away, it will be marked as “U” - unexplained – parent phoned office but no reason given.

LATE ARRIVAL TO SCHOOL:
Students who are not in their classroom by 9:00am are required to report to the admin office to be signed in by a parent and to receive a LATE SLIP for their teacher.

EARLY DEPARTURE/PICKUP OF ILL STUDENTS:
No phone calls are made to classrooms during class time, therefore parents are to report to the Admin Office, sign their child out and take the “EARLY DEPARTURE SLIP” to the classroom and collect their child.

If parents make arrangements with someone who is not listed on the student’s emergency list, a note must be sent to the admin office advising the name of this person. They will also be required to provide identification when signing a student out.

STUDENT ABSENCES:
Parents/Guardians are advised that if you are taking your child/ren out of school for a period of longer than 10 days, an “Application for exemption for a child or young person enrolled in a Queensland State Schools” form must be completed and signed by the Principal PRIOR TO the child/ren being away. Please request this application form from the Admin Office.

STAFF CAR PARK:
Parents are requested to park in the designated areas to pick up/drop off children. Students are NOT to enter or exit via the staff car park.

MEDICATION PROCESS:
When re-supplementing a student’s medication, PARENTS must hand the medication to office staff, and sign a register noting: a) student’s name b) name of medication c) amount of medication being handed in. EXAMPLE: Mary Jones, Ritalin, 2 cards of tablets (40 tablets in all). Medication will not be accepted from students!

SCHOOL DENTAL: 4303 8059
If your child requires the School Dental Clinic please contact the Bundaberg Hospital on the above number to make appointments.

FRIDAY SPORTS PAYMENTS:
Students are required to pay weekly for Friday Sports – if payment is not made in full! Payments should be presented to the admin office in a secure envelope with the Student Name, Unit, Sport being played and Amount enclosed, clearly marked on the envelope.

IMPORTANT!!
If you change your address or phone contact details, please ensure that you advise the school admin office of your new details - as soon as possible!

STUDENT SCHOOL BANKING
REMINDER:
If you have started a Commonwealth Bank account for a child who does not yet attend school OR if you have a student who is now at High School, you are able to send banking each week with your child who attends Norville School. PLEASE CHECK WITH THE ADMINISTRATION OFFICE ON REQUIREMENTS FOR THIS BANKING TO HAPPEN.

COMMITTEE NEWS
HELPING HANDS “OUT OF SCHOOL HOURS CARE” NEWSLETTER
For the latest information on news from the Norville School Helping Hands Out of School Care, please click on the link below.

THABEBAN STATE SCHOOL CENTENARY

BUNDABERG BMX
Bundaberg BMX Club is hosting a National Sign on Day (Come and Try Day) on Sunday 26th February, 2017 from 9.00 - 12.00noon.

We would love the opportunity for information on our day could be included in your school newsletters? Please find attached a letter of request. If you’re unable to fit all the information in your
newsletter, please extract the basic information and ask them to contact Bundaberg BMX club for more information?

Please find below more details surrounding National Sign On Days

What is BMX National Sign on Day?
Want to see what all the fuss is about? BMX is one of Australia’s fastest growing sports, and the annual National Sign on Day is YOUR opportunity to come and try out this thrilling sport, free of charge! BMX is a sport that caters for everyone in the family, and we have members of all skill levels ranging from two-year-old mini-wheelers through to 60+ veterans riding on tracks around Australia every weekend.

What happens at the Bundaberg BMX Sign on day?
Once you arrive at the track, you will meet with your hosts and sign all applicable forms - especially the ones that could enter you into our MASSIVE ‘Bring A Mate to Ride’ competition - before organisers do a safety check on your bike. From there you can watch demonstrations and then participate in activities including:

• A basic warm up
• Basic BMX technique activities
• Learn how to negotiate jumps, corners and the start hill
• Games on track
• Learning about BMX racing
• Participate in a mini BMX race

What do I need to bring?
First of all, you need to bring a bike. Otherwise please arrive with the following attire to ensure you can make the most of the day:

• Long sleeve top
• Long pants
• Gloves
• Socks
• Shoes
• Full face helmet

No bike or helmet?
No worries! Just make sure you contact Bundaberg BMX club prior to the National Sign On Day as they may have spares you can use. Alternatively, they may also be holding other activities you can participate in without these items!

BUNDABERG MODEL RAILWAY CLUB INC.
The Bundaberg Model Railway Club Inc. is holding its first open day of 2017 on 11 March.

The club room is in the old show grounds, Kensington Street entrance. There is ample off-street parking and no admission charge. Open between 9:00am and 3:00pm.

Our new 3 x 20 meter extension is finished and occupied with one complete layout and a large extension (under construction) to an existing layout.

We hope to see visitors of all ages coming to enjoy this hobby. Club members will be on hand for a chat and to answer any questions.

BRING HOME A BIG BROTHER OR SISTER AND BRING FRENCH CULTURE TO LIFE!

BRING HOME A BIG BROTHER OR SISTER AND BRING FRENCH CULTURE TO LIFE!

Why not volunteer to host an international student from France mid year? We have a small group of delightful French students coming to Australia for 10 weeks to immerse in local Australian culture, experience our High schools, sports, environment and lifestyle. Arriving in June, all the French students are around 15 years old, speak excellent English, have their own spending money, cover all school expenses, and we arrange all aspects of their program. They are looking forward to joining an Australian family for a short term. It’s fun and interesting to help these young people achieve their Australian dream. If you’d like know more, please email your interest to Rob at Inter Cultural Management on rob.lindsay@icm-education.com.au or call 0438 689828.

UNITING CARE COMMUNITY
Once again Uniting Care Community are offering some excellent workshop for parents.

If you are interested in attending one of these workshop, please click on the link below.

BROTHERS BULLDOGS AFL
If you have a child who may be interested in playing AFL, check out the flyer below for details on joining the Brothers Bulldogs AFL Club.

4 Premiership Winning teams in 2015
Affordable Winter Sport
Experienced Accredited Coaches
Juniors $120 Youth $150
All new members receive Club Shirt, shorts & socks
We are seeking players for all junior ages 7yrs to 13yrs and Youth 14yrs to 15yrs. If you are interested come along to one of our training sessions and talk to our coaches. Players and members.

Family friendly environment. Pathways to representative football. The club currently has 5 Brisbane Lions Academy players and plenty of wide bay rep players in the under 12 and under 15 teams. Your future could start right here!

Training for Juniors: Thursday afternoons 4.30pm–5.30pm Training for Youth & Seniors: Tuesday & Thursday afternoons from 5pm
Bundaberg Bulldogs AFL club located at: Fairlight Oval, Kensington Contact: Lea McCullagh 0467 322761 Sonia Wills 0419 746985
CARINBUNDI FAMILY DAY CARE

If you have the need for family day care, please click on the link below for information about Carinbundi Family Day Care.

PLAY TOUCH FOOTBALL

Join the NRL family – play Touch Football. Team/Player Registrations are open NOW!

For information on how to join please click on the link below.

AFTER SCHOOL DRAMA CLASSES

Wednesday afternoons from 3:30pm to 5:30pm

WHEN: Wednesday afternoon
TIME: 3:30pm to 5:30pm
WHERE: School of Arts, 184 Bourbong Street

If you have any queries please contact Lili Thompson – 0408 375 613.